

## DCF ALERT

**Alert#:** DCF 2012-01  
**Issued:** April 11, 2012  
**TO:** DCF Area Offices and Parole Offices  
**SUBJECT:** ValueOptions Changes to Matching Round Process

---

Dear DCF and Parole Staff,

This alert is being sent to inform you of changes to the current daily matching rounds process. Effective April 16, 2012, the VO Residential Team will move to a real time match process in which VO care managers will approve the CANS for level of care and then outreach to the DCF Region with recommendations for matching based on current instate vacancies and treatment needs. If the VO care manager is unable to make contact with the DCF Region, a message will be left and an email will be sent to all parties on the CANS registration. The VO care manager will continue to attempt to connect with the DCF Region in order to effectuate a match over the course of three days. If contact is not made by Day 3, then the VO care manager will make a match based on bed availability and treatment needs. If a match cannot be completed due to lack of bed availability, then the VO care manager will continue to follow the above outlined process until a match can be secured. At any time during this process, if necessary, a match will be completed by the VO care manager due to the urgency of the case. Once a match is made, VO will send an email to all parties on the CANS registration notifying them of the match and pre-placement interview time, date, and contact information.

*Please note:* There are no changes being made to the submission of the CANS or the level of care determination made by the VO Residential Care Team. Additionally, there will be no changes made to the PASS, Therapeutic Group Homes and DDS Fee for Service Group Homes matching process currently conducted by DCF Program Leads.

We hope that these changes allow for better communication and coordination of the matching process.

If you have any questions, please feel free to contact the CT BHP at 1-877-552-8247.

Provider Relations Department  
Connecticut Behavioral Health Partnership