



**Connecticut Department of Social Services
Medical Assistance Program
Provider Bulletin**

PB 2006-25

April 2006

TO: Freestanding Alcohol and Drug Centers

**SUBJECT: Connecticut Behavioral Health Partnership Transition Plan for
Authorization of Inpatient Services in Freestanding Alcohol and Drug
Centers**

This bulletin outlines the processes and serves as advance notification to freestanding alcohol and drug centers of the schedule for implementing authorizations for inpatient services **under the Connecticut Behavioral Health Partnership (CT BHP)**.

Effective May 1, 2006 prior authorization will be implemented for inpatient detoxification services provided by freestanding alcohol and drug center providers. Prior authorization is required for these services for all dates of services on or after May 1, 2006.

New admissions:

- All admissions on or after May 1, 2006 must be prior authorized. Providers are required to contact the CT BHP at 1-877-552-8247 to receive authorization. The CT BHP can be reached 24 hours per day.
- Continued stay reviews will also be required.

Members admitted prior to May 1, 2006:

- If a member remains in care beyond May 1, 2006, an authorization will be necessary for payment for dates of service on or after May 1, 2006. Providers must submit a census form (attached) indicating each member still in care on May 1st. This census form can be faxed to 1-866-584-4194 between May 1st and May 15th. This form will serve as the request for authorization and will document the member's continued inpatient treatment as of May 1, 2006.
- An authorization number will be issued and mailed once the census information has been processed.

When submitting claims for dates of service on or after May 1, 2006, the prior authorization number must be appropriately entered on the claim. If a claim is submitted for contiguous dates of service that span from April into May, the claim must be submitted with a different detail line for each month.

How do I verify if an Authorization is on file with EDS?

Providers have inquiry access to EDS' Authorization file located on the website www.ctmedicalprogram.com. Providers may access this tool by clicking on "Eligibility Verification" → "Web (includes RA download)" → "Eligibility Verification and RA download". Providers must enter their 9-digit provider number as the user ID and their assigned password. Initial web logon passwords can be assigned by contacting the EDS Provider Assistance Center. Authorizations that have been approved or denied will be available to view. The Authorization record will also display units used, which will be updated after each claims processing cycle.

Ambulatory detoxification will continue in the "transitional courtesy period" as described in PB-2005-76 until further notice.

This bulletin and other program information can be found on at www.ctmedicalprogram.com. Questions regarding this bulletin may be directed to the EDS Provider Assistance Center - Monday through Friday from 8:30 a.m. to 5:00 p.m. at:

In-state toll free **800-842-8440** or
Out-of-state or in the
Local New Britain, CT area **860-832-9259**

EDS
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