



Supplemental Materials to Support the CANS

When Area Office staff members submit the Registration form and CANS to the ASO , they also need to fax supporting clinical documents. Similar to the original CPT packet process, these supporting materials need to be timely, relevant and useful to the out-of home provider in planning for the child in their milieu and in developing an initial treatment plan. The following represents a standardized list of documents to accompany the CANS (when they are available). Other documents may be added if they are particularly useful in helping the provider to better understand the child's needs.

- Psychiatric assessments
- Psychological test reports
- JJIE/CRT
- Discharge summaries from inpatient and other behavioral health services
- Pertinent Medical records
- Educational records (includes current IEP if child is special education student, 603 form)
- Specialized evaluations (i.e. fire setting, eating disorders, risk assessments, etc) *when indicated*

Unless there is solid clinical reason to include older materials, we recommend that documents sent do not extend beyond the past 24 month period. If the provider requires additional information, it can be faxed over later or brought to the pre-admission conference.